AL IMAN COLLEGE

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Student Withdrawal Form

How to complete this form?

* This form must be completed by a parent/legal custodian or carer.
* Please complete all sections of this form.
* Please use ONLY black or blue ink.
* Only one form per student.
* All outstanding school fees must be paid in full prior to the withdrawal of student to ensure that the matter is not referred to a debt collector.

Section A - Student details

Family name:

Given name:

Student's year level:

Student ID Number:

Date of last day of attendance: ____/____/ 20____

Parents contact details:

Phone no.

Email address:

Prospective school (if applicable):

Address:

Section B - Reason for Withdrawal

Please provide reason(s) for withdrawal:

_____

_____

_____

Section C - Signature of parent/legal custodian or carer:

Parent(s):

_____

Father's signature and date

Mother's signature and date

_____

Legal custodian or carer's signature and date

Section D - for Office use only

Please tick the following:

Has the student's form teacher been informed?	**Yes**	**No**
Has the student's level co-ordinator been informed?	**Yes**	**No**
Has the Library been informed?	**Yes**	**No**
Has the Accounts Department been informed?	**Yes**	**No**